



## GDPR Privacy Statement – Vice Presidents

### VICE PRESIDENT APPLICATION FORM PRIVACY NOTICE (adopted 4 May 2018)

Under the new General Data Protection Regulations which became law in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected. Ferring Cricket Club take the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice and the following paragraphs explain how we collect, maintain and may use personal information and how we endeavour to comply with the law on data protection.

**Name of data controller:** Ferring Cricket Club (person responsible for data protection is the club secretary).

**Type of personal data we collect:** Name and contact details (correspondence will be via mail therefore an address is sufficient). Phone number and email address may be provided at your discretion.

**Our sources of the personal data:** You only.

**How we hold the personal data:** Data is only held on personal PC's of named club committee members and is not uploaded to any network or submitted online. The club does not and will not transfer personal data to third parties.

**Who holds the personal data:** The club's chairman, secretary and treasurer on personal PC's.

**Purposes for which we process personal data:** To record and administer the list of vice presidents: to issue newsletters from the club chairman and invite donations (by mail).

**Who we will disclose your personal data to:** No-one.

**Your right to withdraw:** Where you have given consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.

**How long will we keep your personal data:** We will not retain your personal data for longer than is reasonable and necessary for the purpose for which it was collected. We shall retain your personal data for such time as you are registered with Ferring Cricket Club as a vice president. We shall delete your data within two years of you ceasing to be a vice president or playing an active part in the club.

**Your rights in respect of your personal data:** You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it, or to object to our processing it. As the data is stored locally on PC's, arrangements for access must be through the club secretary.

**Our contact details:** by email at [ferringcricket@yahoo.co.uk](mailto:ferringcricket@yahoo.co.uk); by phone to the club secretary on 07501 823435; via the website at [ferringcricket.co.uk](http://ferringcricket.co.uk)

**Complaints:** If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the club secretary.